

CITY OF PLANO

PARKS AND RECREATION PLANNING BOARD

NOTICE OF MEETING

Notice is hereby given that the **Parks and Recreation Planning Board** will meet in **Work and Regular Sessions** at the **Municipal Center South, 1409 K Avenue, Plano, Texas**, on **Tuesday, January 8, 2013 at 6:30 p.m.** in compliance with Chapter 551, Government Code, V.T.C.A., of the Open Meetings Act, to consider the following:

Work Session (6:30 p.m.)

1. Parks and Recreation Spotlight: Courtyard Theater Music Series
2. Staff and Board Reports
 - a. Park Improvement Projects
 - b. Recreation Division Update/Special Events
 - c. Budget Update
 - d. Items for Future Agendas

Regular Session (7:30 p.m.)

Pledge of Allegiance

Public Comment

The Parks and Recreation Planning Board will hear comments of public interest, but any discussion shall be limited to placing the item on a future agenda if appropriate. Remarks are limited to five minutes per speaker.

1. Approval of Minutes from October 2, 2012 Work and Regular Sessions, Parks and Recreation Planning Board Meeting
2. Welcome and Introduction of New Members and Election of Parks and Recreation Planning Board Vice-Chair
3. Discussion of Skate Park Proposal
4. Adjournment

Council Liaisons: Council Members Pat Miner and Jim Duggan

Municipal Center South is wheelchair accessible. A sloped curb entry is available at the west side of the building where special parking is also available. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time. These services can be secured by calling the Parks and Recreation Department's Administrative Coordinator at 972-941-7250.

City of Plano
Parks and Recreation Planning Board
January 8, 2013 Meeting
Work Session
Agenda Item 1

***Parks & Recreation Spotlight:
Courtyard Theater Music Series***

Summary of Item

Ron Smith, Recreation Superintendent, will present an overview of the Courtyard Texas Music Series, 2012 and 2013.

Action Requested

None.

Staff Resource

Ron Smith

Time Allotted

15 minutes (6:30 – 6:45 p.m.)

City of Plano
Parks and Recreation Planning Board
January 8, 2013 Meeting
Work Session
Agenda Item 2

Staff & Board Reports

Summary of Item

Staff and Board reports will be provided on the following:

- a. Park Improvement Projects
- b. Recreation Division Update/Special Events
- c. Budget Update
- d. Items for Future Agendas

Action Requested

None.

Staff Resource

- a. Robin Reeves
- b. Colette Hall
- c. Amy Fortenberry
- d. Board Members

Time Allotted

1 hour (6:45 – 7:45 p.m.)

City of Plano
Parks and Recreation Planning Board
January 8, 2013 Meeting
Regular Session
Agenda Item 1

*Approval of Minutes from October 2, 2012 Parks and
Recreation Planning Board Meeting*

Summary of Item

The minutes from the October 2, 2012 Work and Regular Sessions are included in your packet for your review and approval.

Action Requested

Approval.

Staff Resource

Susan Berger

Time Allotted

5 minutes (7:45 – 7:50 p.m.)

Parks and Recreation Planning Board
Work Session
October 2, 2012

BOARD MEMBERS PRESENT

Kayci Prince, Chair
Son Giep
Pam Weaver
Beth Webb
Chris White

MEMBERS ABSENT

David Loughridge
Joni Strobel-McLean

STAFF MEMBERS PRESENT

Amy Fortenberry, Director of Parks and Recreation
Jim Fox, Park Services Manager
Colette Hall, Recreation Services Manager
Robin Reeves, Chief Park Planner
Gregg Gagnon, Recreation Superintendent

Kayci Prince, Parks and Recreation Planning Board Chair, began the work session at 6:35 p.m., Tuesday, October 2, 2012 at the Plano Sports Authority, 6500 Preston Meadow Drive. A quorum was present.

1. Parks and Recreation Spotlight: Adult Sports

Gregg Gagnon, Recreation Superintendent, provided an overview of the adult sports program. Inventory consists of 99 sports turf fields and 71 ball fields. Fields are used by many user groups such as Dallas Cricket, North Texas Women's Soccer, Plano International Soccer, and Plano Parks and Recreation Department. Current programs include baseball, flag football, and softball. Future adult sports programs are being developed and include sand volleyball at Russell Creek Park and soccer. Chris White expressed his concerns about the safety of flag football programs. Board Members recognized the great adult sports program that the Department offers.

2. Staff and Board Reports

a. Park Improvement Projects

Robin Reeves, Chief Park Planner, distributed photos of the renovation project at the Plano Aquatic Center. The goal is to re-open the first of next year. The Legacy Trail section near Children's Hospital was completed. Park Planning is working on obtaining a skate park consultant. The Department is discussing possible locations which include Carpenter Park Recreation Center and Archgate Park. Robin reported that playgrounds replacement projects are based upon age and condition. The group held a discussion on issues resulting from PISD installing playground equipment on school sites which has caused a duplication of equipment throughout the City. Staff is conscious of the issue. Staff is also looking at a new generation of equipment in an attempt to attract young families to Plano.

b. Special Events

Colette Hall, Recreation Services Manager, reported 35,222 memberships have been sold this year. Staff is comparing monthly stats and are engaging in discussions to determine what we're doing to retain members and where and why are we losing members. The goal for next year is the work on retention; offer specials, open house concept, and what to do for long-term members. Chris White requested information on costs versus revenue and a comparison against competitive markets. Pam Weaver suggested an incentive if you bring in a member you earn membership points. Kayci Prince suggested a 'friend for free for a month.' Colette reported that staff has been visiting new centers in the area; e.g., Wylie and North Richland Hills in order to learn from our neighbors. Colette reported on upcoming special events.

c. Budget Update

Amy Fortenberry, Director of Parks and Recreation, reported information that was present to City Council regarding use of athletic sites as practice locations. There is a lot of pressure by citizens for use of the fields; and are being used by both residents and non-residents. There is only one staff member to visit athletic sites to monitor use and suggest appropriate locations for practices. There is a lack of practice space at Russell Creek and staff will be looking at that. Amy will follow-up with Council on October 8. There is money designated for

upgrades in neighborhood parks for practice space. Department has to balance use and be stewards of the City's resources.

October 1 was the beginning of the new fiscal year. The general fund is up 2.5% from last year.

d. Items for Future Agendas

Beth Webb requested an update on the Plano Parks Foundation.

Work session concluded at 7:40 p.m.

Kayci Prince, Chair

Date

Parks and Recreation Planning Board
Regular Session
October 2, 2012

BOARD MEMBERS PRESENT

Kayci Prince, Chair
Son Giep
Pam Weaver
Beth Webb
Chris White

MEMBERS ABSENT

David Loughridge
Joni Strobel-McLean

STAFF MEMBERS PRESENT

Amy Fortenberry, Director of Parks and Recreation
Jim Fox, Park Services Manager
Colette Hall, Recreation Services Manager
Robin Reeves, Chief Park Planner
Gregg Gagnon, Recreation Superintendent

Kayci Prince, Parks and Recreation Planning Board Chair, called the meeting to order at 7:50 p.m., Tuesday, October 2, 2012 at the Plano Sports Authority, 6500 Preston Meadow Drive. A quorum was present.

Chairperson Prince led the Pledge of Allegiance.

COMMENTS OF PUBLIC INTEREST

Char deSostoa spoke regarding possible improvements to the Dog Park and organizing the users to be involved in development of rules pertaining to the park. Staff explained turf and tree issues are directly attributed to the recent drought and that there isn't a staff member to enforce rule infractions.

A motion to approve the minutes from the August 7, 2012 work session was made by Chris White, seconded by Pam Weaver, and approved 5-0. A motion to approve the minutes from the August 7, 2012 regular session was made by Pam Weaver, seconded by Beth Webb, and approved 6-0.

The Parks and Recreation Planning Board approved the proposed 2013 meeting schedule. The Board will meet the first Tuesday in January, April, May, August and November.

Robin Reeves, Chief Park Planner, led a discussion on proposed items for the 2013 bond referendum projects. He reviewed projects remaining from the previous bond program that have been delayed because of operating and maintenance costs; also discussed with the priority of projects. Carpenter Park Pool would be geared toward senior residents and pre-school swimmers. Two additional dog parks are being considered at White Rock Lake Community Park and adjacent to Oak Point Recreation Center. Jack Carter Pool needs a total renovation. The Department is exploring revenue sharing opportunities. Oak Point Park and Nature Preserve is so large it will be developed in various phases. The adventure park idea may be fading but the City can develop its own facilities. A mountain bike design is being considered as well as kayaking and paddle boarding. Also being discussed are large music festivals. Discussion was held on acquiring the Los Rios Golf Course. There is money through current bond authority. Two issues are lifetime members of the golf course and mowing.

Nothing further was discussed. Chairperson Prince adjourned the meeting at 8:30 p.m.

Kayci Prince, Chair

Date

City of Plano
Parks and Recreation Planning Board
January 8, 2013 Meeting
Regular Session
Agenda Item 2

*Welcome and Introduction of New Members and Election of
Parks and Recreation Planning Board Vice-Chair*

Summary of Item

Introduction of two new Board Members, Eralyn McLarty and Richard Horne. It is time for the annual election of the Board Vice-Chair. Chris White currently serves as Vice-Chair.

Action Requested

Election of Officers.

Staff Resource

Amy Fortenberry

Time Allotted

10 minutes (7:50 – 8:00 p.m.)

City of Plano
Parks and Recreation Planning Board
January 8, 2013 Meeting
Regular Session
Agenda Item 3

Discussion of Skate Park Proposal

Summary of Item

Robin Reeves, Chief Park Planner, will present an overview of possible skate park locations and types of parks.

Action Requested

No action, other than your input, is requested at this time.

Staff Resource

Robin Reeves

Time Allotted

20 minutes (8:00 – 8:20 p.m.)

**CITY OF PLANO
PARKS AND RECREATION PLANNING BOARD**

For Your Information

SPECIAL EVENTS

PLANO PARKS AND RECREATION DEPARTMENT

JANUARY

- 5 Winter registration began
- 21 Dr. Martin Luther King, Jr. Holiday - Plano Senior Recreation Center, Interurban Railway Museum and Administrative Office closed

FEBRUARY

- 9 Daddy's Little Sweetheart Dance an evening of dancing for fathers/grandfathers and daughters at the beautiful Plano Centre.
- 10 Very Special Arts Festival 2-5pm, Plano Centre, where guest can enjoy more than 30 craft activities for children of all ability levels, ages 3-12.
- 16 Spring catalogs in homes

MARCH

- 2 Registration begins for spring
- 7 Courtyard Texas Music Series kicks off with Jack Ingram. This is a series of concerts with Texas artist to be held the first Thursday of every month at the Courtyard Theater. More information is available at planostages.com.
- 18 Spring recreation programs begin