

HERITAGE COMMISSION
April 24, 2012

COMMISSIONERS PRESENT

Anne Quaintance-Howard, Chairman
Michael Bassett, Vice Chair
Ed Coyle
Bud Hopkins
Gary Graley

COMMISSIONERS ABSENT

Greg Carter
Sheila Huckaby

STAFF PRESENT

Tina Firgens, Planning Manager
Steve Sims, Senior Planner and Interim Heritage Preservation Officer
Donna White, Technical Administrative Assistant

Chairman Quaintance-Howard called the meeting to order on Tuesday, April 24, 2012, at 6:00 p.m. in the Building Inspections Training Room of the Plano Municipal Center, 1520 K Avenue. A quorum was present.

Chairman Quaintance-Howard led the Commission in the Pledge of Allegiance.

Commissioner Coyle made a motion to approve the agenda as presented. Vice Chair Bassett seconded the motion, which passed 5-0.

Chairman Quaintance-Howard requested that the minutes for the March 27, 2012, meeting, particularly Agenda Item No. 8, be revised to include more information as to the Commission's concerns and items agreed to regarding Certificate of Appropriateness requests. Tina Firgens, Planning Manager, recommended that the Commission table the meeting minutes to their next meeting to allow staff to correct the minutes.

Vice Chair Bassett made a motion to table the minutes with changes being made. Commission Graley seconded the motion, which passed 5-0.

COMMENTS OF PUBLIC INTEREST

There were no requests for comments of public interest.

AGENDA ITEM NO. 5 - HERITAGE RESOURCE DESIGNATION AMENDMENT
1413 E. 15TH STREET
APPLICANT: RANDY EDWARDS

Steve Sims, Senior Planner and Interim Heritage Preservation Officer, stated this is a request for an amendment to Heritage Resource #2 Designation (H-2) (Roller House) on one lot on 0.6± acre located at the northwest corner of O Avenue and 15th Street to allow assembly hall as an additional permitted use. Zoned Urban Residential with Heritage Resource #2 Designation. Staff recommended denial of the proposed request due to the requested assembly hall use being incompatible with surrounding residential land uses, and the lack of sufficient parking to accommodate the requested use.

Chairman Quaintance-Howard opened the item to the public for discussion. Randy Edwards, applicant, spoke in support of the item, and was available to answer any questions. Chairman Quaintance-Howard closed the public discussion.

After much discussion, Commissioner Coyle made a motion to deny the proposed request per staff's recommendation due to the requested assembly hall use being incompatible with surrounding residential land uses, and the lack of sufficient parking to accommodate the requested use. Commissioner Hopkins seconded the motion, which passed 4-1. The request was denied.

Vice Chair Bassett voted against the motion for denial, stating that he believed there was appropriate parking arrangements made, and the requested assembly hall use is compatible with the surrounding residential land uses.

AGENDA ITEM NO. 6 - CERTIFICATE OF APPROPRIATENESS
1024 E. 15TH STREET
APPLICANT: JEASON PEARSON

Mr. Sims stated this is a request for a Certificate of Appropriateness (CA) to attach a business sign on the front (north) facade of the building. Staff recommended approval of the requested item per submitted documentation and issuance of any permits from the Building Inspections Department.

Chairman Quaintance-Howard opened the item to the public for discussion. Jason Pearson, applicant, was available to answer any questions. Chairman Quaintance-Howard closed the public discussion.

There being no discussion, Vice Chair Bassett made a motion to approve the item as submitted. Commissioner Graley seconded the motion, which passed 5-0.

Mr. Pearson made a request for the city to provide more trash receptacles within downtown. Tina Firgens, Planning Manager, stated that she would follow-up with the Parks and Recreation Department regarding the trash receptacles.

AGENDA ITEM NO. 7A
2011-2012 HERITAGE GRANT LINE ITEM BUDGET REVISION
APPLICANT: PLANO CONSERVANCY FOR HISTORIC PRESERVATION, INC.

Mr. Sims stated this is a request to revise Plano Conservancy for Historic Preservation, Inc.'s 2011-2012 Heritage Grant Line Item Budget of Approved Expenditures. Staff recommended that if the Commission believes it is appropriate to spend the heritage grant funds on the Bowman Cemetery restoration project, as well as the wayside signage and medallions at Bowman Cemetery, Old City Cemetery, and Bethany Cemetery, then the proposed project should be approved as submitted, with the stipulation that the applicant submit a revised 2011-2012 Line Item Budget for Approved Expenditures.

Chairman Quaintance-Howard opened the item to the public for discussion. Maggie Sprague, applicant, was available to answer any questions. Chairman Quaintance-Howard closed the public discussion.

After much discussion, Commissioner Coyle made a motion to approve the item as submitted. Commissioner Hopkins seconded the motion, which passed 5-0.

AGENDA ITEM NO. 7B - CERTIFICATE OF APPROPRIATENESS
BOWMAN CEMETERY
APPLICANT: PLANO CONSERVANCY FOR HISTORIC PRESERVATION, INC.

Mr. Sims stated this is a request for a Certificate of Appropriateness (CA) for improvements to the Bowman Cemetery, including restoration of grave stones, repair to wayside signage, and installation of a Texas Historical Cemetery medallion. Staff recommended approval of the requested projects as submitted along with issuance of any necessary permits from the Building Inspections Department.

Chairman Quaintance-Howard opened the item to the public for discussion. Maggie Sprague, applicant, was available to answer any questions. Chairman Quaintance-Howard closed the public discussion.

After some discussion, Commissioner Graley made a motion to approve the item as submitted. Vice Chair Bassett seconded the motion, which passed 5-0.

AGENDA ITEM NO. 8 - DISCUSSION & DIRECTION:
QUALIFICATIONS FOR APPOINTMENTS TO COMMISSIONS THAT PROVIDE
GRANT FUNDING RECOMMENDATIONS
APPLICANT: CITY OF PLANO

Ms. Firgens, stated this is a request for discussion and direction regarding standards for appointment to three City of Plano Commissions which currently provide funding recommendations to the City Council regarding grant expenditures. Staff recommended the Heritage Commission provide comments and direction regarding the issues presented.

After much discussion, there was general consensus amongst all Commissioners present regarding the following appointment criteria for consideration by City Council, for the commissions that provide funding recommendations for grant expenditures:

- Minimum one year separation period from serving on a board of a non-profit agency that receives grant funding from the city and being appointed to a commission.
- In addition to the one year separation period noted above, a commissioner should also recuse themselves for a period of one year, from discussion and voting of grant funding recommendations for an agency in which they were a former board member.
- The “separation period” needs to be defined; for example, is the one year separation period measured from the date last served on the board to 1) the date the applicant applies to serve on a city commission, 2) the date the person is appointed to the commission, or 3) the date the person takes office as a commissioner (i.e. Nov 1st).
- The same appointment criteria should apply to all commissions.

**AGENDA ITEM NO. 9 - REPORT
STAFF APPROVED CERTIFICATE OF APPROPRIATENESS
APPLICANT: CITY OF PLANO**

Mr. Sims stated this is a request to update the Heritage Commission regarding the most recent staff approved Certificates of Appropriateness.

There was a discussion held.

No action was required. No action was taken.

**AGENDA ITEM NO. 10 - REPORT
PENDING AND/OR APPROVED DEVELOPMENT APPLICATIONS AND ZONING
CASES RELATED TO HERITAGE RESOURCE PROPERTIES
APPLICANT: CITY OF PLANO**

Ms. Firgens stated this is a request to update the Heritage Commission regarding pending and/or recently approved development applications and zoning cases related to heritage resource properties.

There was a discussion held.

No action was required. No action was taken.

**AGENDA ITEM NO. 11
ITEMS FOR FUTURE DISCUSSION**

The Commission requested to discuss Old City Cemetery and Davis Cemetery, particularly the future of the cemeteries as it pertains to possible improvements, ongoing maintenance, and consideration of ownership by the city. The Commission also requested to discuss additional trash receptacles being added along 15th Street per Mr. Pearson's request.

There being no further discussion, Vice Chair Bassett made a motion to adjourn the meeting. Commissioner Graley seconded the motion, which passed 5-0.

Chairman Quaintance-Howard adjourned the meeting at 8:38 p.m.

Anne Quaintance-Howard, CHAIRMAN