

HERITAGE COMMISSION
September 25, 2012

COMMISSIONERS PRESENT

Anne Quaintance-Howard, Chairman
Michael Bassett, Vice Chair
Ed Coyle
Gary Graley
Bud Hopkins
Sheila Huckaby
Cal Young

STAFF PRESENT

Tina Firgens, Planning Manager
Steve Sims, Senior Planner
Doris Carter, Senior Administrative Assistant

Chairman Quaintance-Howard called the meeting to order on Tuesday, September 25, 2012, at 6:00 p.m. in Training Room A of the Plano Municipal Center, 1520 K Avenue. A quorum was present.

Chairman Quaintance-Howard led the Commission in the Pledge of Allegiance.

Vice Chair Bassett made a motion to approve the agenda as presented. Commissioner Graley seconded the motion, which passed 7-0.

Commissioner Coyle made a motion to approve the minutes of the August 28, 2012 meeting. Vice Chair Bassett seconded the motion, which passed 7-0.

COMMENTS OF PUBLIC INTEREST

There were no comments of public interest.

AGENDA ITEM NO. 5 - CERTIFICATE OF APPROPRIATENESS
1900 15TH STREET
APPLICANT: HERITAGE FARMSTEAD MUSEUM

Tina Firgens, Planning Manager, stated this is a request for a Certificate of Appropriateness (CA) to replace the existing gravel pathways throughout the site with stabilized decomposed granite pathways, and retaining walls.

Aaron Craig, contractor for the project, was available to answer any questions regarding the materials being used.

After some discussion, Commissioner Graley made a motion to approve the item per submitted documentation and issuance of any necessary permits from the Building Inspections and Public Works Departments, with the stipulation that the applicant be

allowed to work with staff to resolve any issues that may arise during the permit review and construction project. Commission Coyle seconded the motion which passed 7-0.

The Commission advanced to Agenda Item No. 7 to allow applicant for Agenda Item No. 6 to arrive.

**AGENDA ITEM NO. 7 - DISCUSSION & DIRECTION
POTENTIAL AMENDMENTS TO THE DOWNTOWN HERITAGE RESOURCE
DISTRICT DESIGN GUIDELINES FOR ROOF TOP PATIO AWNINGS/CANOPIES
APPLICANT: CITY OF PLANO**

Ms. Firgens stated this is a discussion and direction regarding potential amendments to the Downtown Heritage Resource District Design Guidelines as it relates to roof top patio awnings/canopies on heritage resource properties.

After much discussion, the overall direction provided to staff was to amend the district guidelines and treat roof top patio canopies/awnings as building additions. Staff agreed to bring back the proposed amendments to the Commission at their October 2012 meeting.

**AGENDA ITEM NO. 6 - CERTIFICATE OF APPROPRIATENESS
1311 K AVENUE
APPLICANT: BILL LISLE III**

Ms. Firgens stated this is a request for a Certificate of Appropriateness (CA) to demolish the existing structure without delay.

Bill Lisle, the applicant, was present to answer any questions of the Commission.

After much discussion, Commissioner Hopkins made a motion to approve the request as submitted without delay. Commissioner Coyle seconded the motion, which passed 5-2. Chairman Quaintance-Howard and Vice Chair Bassett voted in opposition to the motion.

**AGENDA ITEM NO. 8
DISCUSSION & DIRECTION: SCHEDULE FOR UPCOMING MEETINGS
APPLICANT: CITY OF PLANO**

Ms. Firgens stated this is a discussion and direction regarding scheduling the regular November and December 2012 meetings. Staff recommended the following dates:

- Tuesday, November 13, 2012
- Tuesday, December 18, 2012

The Commission reached a general concurrence that these dates were appropriate.

No other action was taken.

**AGENDA ITEM NO. 9 - REPORT
STAFF APPROVED CERTIFICATES OF APPROPRIATENESS
APPLICANT: CITY OF PLANO**

Ms. Firgens updated the Heritage Commission regarding the most recent staff approved Certificates of Appropriateness.

There was discussion held.

No action was required. No action was taken.

**AGENDA ITEM NO. 10 – REPORT
PENDING AND/OR APPROVED DEVELOPMENT APPLICATIONS AND ZONING
CASES RELATED TO HERITAGE RESOURCE PROPERTIES
APPLICANT: CITY OF PLANO**

Ms. Firgens stated this is an update regarding pending and/or recently approved development applications and zoning cases related to heritage resource properties.

There was discussion held.

No action was required. No action was taken.

**AGENDA ITEM NO. 11
ITEMS FOR FUTURE DISCUSSION**

Commissioner Huckaby requested that staff prepare an item for discussion at the October 2012 Commission meeting as it relates to the potential heritage resource properties identified in the preservation plan and discussing an action plan to determine the heritage significance of these properties to the City.

There being no further discussion, Commissioner Coyle made a motion to adjourn the meeting. Commissioner Graley seconded the motion, which passed 7-0.

Chairman Quaintance-Howard adjourned the meeting at 8:00 p.m.

Anne Quaintance-Howard, CHAIRMAN