

Minutes of the City of Plano Risk Pool Trustees October 10, 2012

A public meeting of the Risk Pool Trustees was called to order by Chairperson Frank Turner on Wednesday, October, 2012 at 3:35 p.m. in City Manager's Conference Room in the Plano Municipal Center. A quorum was present and notice of the meeting had been posted for the time and manner required by law.

Trustees present: Frank Turner, LaShon Ross and Denise Tacke

City staff present: Sydney Covey, Jim Parrish, Victoria Huynh and Sherry Jackson

Also present: R.E. Peschke, Brad Henderson and Mace McCain from Frost Bank, Investment Manager for the City's Section 115 Trust
James Allen from Wells Fargo, Institutional Trustee
Marvin Parish from Wells Fargo, Institutional Trustee (Replacement for James Allen upon end of year retirement)

1. Approval of minutes from 6/29/12 meeting

Action: LaShon Ross moved to approve the minutes from the 6/29/12 meeting and Denise Tacke seconded the motion. The motion was approved and carried 3-0.

2. Public Comments

There were no public comments.

3. Fund investment status reports by Wells Fargo and Frost Bank

James Allen from Wells Fargo distributed copies and gave his quarterly report dated 4/1/12 – 6/30/12 and 7/1/12 – 9/30/12. Frost representatives distributed copies and gave their Investment Performance Presentation dated 9/30/12. Copies are maintained by Sherry Jackson, Secretary to the Risk Pool Trustees.

4. Overview of Recommendation/Action on Benefit Plan for 2013 by Sydney Covey.

Sydney Covey gave the committee an update on the 2013 Health Plan. She stated that there would no plan design changes and no rate changes. Ms. Covey also stated that all employees are pre-enroll with the same level of coverage as last year, however, each employee must select if they wish to participate in FSA. In terms of prescription coverage, several drugs will be taken off the drug list. OPEB contributions will increase to \$93.17 per pay period from last years \$82.50.

Ms. Covey further stated that the City of Plano remains grandfathered. She stated Healthcare Reform changes for 2013 are:

- FSA contributions will be spread over 24 pay periods with an annual maximum of \$2500.
- There is a 6 page Summary of Benefit Coverage which UHC will provide. Summary will be put on H.R. website.
- W2 reporting will be in effect in January.
- \$1 per covered life fee to fund research (\$2 per covered life next year; then adjusted on average cost of U.S. Healthcare). First payment is due July 31, 2013.

5. Ratification of payment to Wells Fargo Bank

An invoice from Wells Fargo in the amount of \$17,029.68 dated 7/9/12 for custodial fees for the period of 4/1/12 to 6/30/12 was presented to the Trustees for ratification.

Action: Denise Tacke moved to ratify the payment and LaShon Ross seconded the motion. The motion was approved and carried 3-0.

6. Ratification of payment to Grant Thornton

An invoice from Frost in the amount of \$14,450.00 dated 6/22/12 for audit services for 2011 financial statement was presented to the Trustees for ratification.

Action: LaShon Ross moved to ratify the payment and Denise Tacke seconded the motion. The motion was approved and carried 3-0.

7. Ratification of payment to Milliman

An invoice from Frost in the amount of \$14,500.00 dated 6/21/12 for actuarial services to value post-employment benefits for retired employees was presented to the Trustees for ratification.

Action: Denise Tacke moved to ratify the payment and LaShon Ross seconded the motion. The motion was approved and carried 3-0.

8. Ratification of payment to Milliman

An invoice from Frost in the amount of \$3,500.00 dated 8/27/12 for actuarial services was presented to the Trustees for ratification.

Action: LaShon Ross moved to ratify the payment and Denise Tacke seconded the motion. The motion was approved and carried 3-0.

9. Items for future agenda

- Grant Thornton audit results will be distributed at our next meeting.
- Election of Chairperson and Vice Chairperson.

8. Adjournment

Meeting adjourned at approximately 4:10 p.m.

Frank F. Turner
Chairman, Risk Pool Trustees