

HERITAGE COMMISSION
December 18, 2012

COMMISSIONERS PRESENT

Gary Graley, Chairman
Sheila Huckaby
Ed Coyle
Cal Young
Michael Coleman
Lisa Ann Fox
Donna Wenger

STAFF PRESENT

Tina Firgens, Planning Manager
Bhavesh Mittal, Heritage Preservation Officer
Shari Forbes, Technical Administrative Assistant

Chairman Graley called the meeting to order on Tuesday, December 18, 2012, at 6:05 p.m. in Conference Room 2E of the Plano Municipal Center, 1520 K Avenue. A quorum was present.

Chairman Graley led the Commission in the Pledge of Allegiance.

Commissioner Coleman made a motion to approve the agenda as presented. Commissioner Coyle seconded the motion, which passed 7-0.

Commissioner Coleman made a motion to approve the minutes of the November 13, 2012, Heritage Commission Meeting. Commissioner Huckaby seconded the motion, which passed 7-0.

COMMENTS OF PUBLIC INTEREST

There were no comments of public interest.

AGENDA ITEM NO. 5 - CERTIFICATE OF APPROPRIATENESS
903 E. 18TH STREET
APPLICANT: JOHN C. RYAN, RYAN BOZEMAN HOMES LLC

Bhavesh Mittal, Heritage Preservation Officer, stated this is a request for a Certificate of Appropriateness to replace all existing 3-step smooth finish masonite siding with 3-step textured finish masonite siding and replace exterior window trim and louvered gable vents to match existing material, detail, profile, and color at the east and north (rear) elevations.

Staff recommended approval of all the requested items per submitted documentation and issuance of any necessary permits from the Building Inspections Department with the stipulation that the applicant be allowed to work with staff to resolve any issues that may arise during this siding replacement project.

John Ryan, the project representative, was present for any questions.

After some discussion, Commissioner Coyle made a motion to approve the requested items per submitted documentation and issuance of any necessary permits from the Building Inspections Department with the stipulation that the applicant be allowed to work with staff to resolve any issues that may arise during this new construction project. Commissioner Wenger seconded the motion, which passed 7-0.

AGENDA ITEM NO. 6
REPORT: POTENTIAL HERITAGE RESOURCE PROPERTIES
APPLICANT: CITY OF PLANO

Mr. Mittal stated this item is to update the Heritage Commission regarding previous direction received from the Heritage Commission related to potential heritage resource properties identified within the 2011 Preservation Plan. Mr. Mittal gave a presentation summarizing the issues related to the potential heritage resource properties and past direction received from the commission.

There was discussion held.

No action was required. No action was taken.

Staff will continue moving forward with contacting the property owners of these properties and advising them of the preservation program and its benefits, as well as continuing to identify potential resources to assist the property owners, as directed by the previous Commission. Staff will begin contacting property owners in March 2013.

AGENDA ITEM NO. 7
ELECTION OF HERITAGE COMMISSION VICE CHAIR
APPLICANT: CITY OF PLANO

Mr. Mittal stated the Commission needed to elect a Vice Chair. Commissioner Coyle made motion to nominate Commissioner Huckaby as Vice Chair of the Heritage Commission. Commissioner Wenger seconded the motion, which passed 7-0.

AGENDA ITEM NO. 8 - REPORT
STAFF APPROVED CERTIFICATES OF APPROPRIATENESS
APPLICANT: CITY OF PLANO

Mr. Mittal stated this is a report to update the Heritage Commission regarding the most recent staff approved Certificate of Appropriateness.

There was discussion held.

No action was required. No action was taken.

**AGENDA ITEM NO. 9 - REPORT
PENDING AND/OR APPROVED DEVELOPMENT APPLICATIONS AND ZONING
CASES RELATED TO HERITAGE RESOURCE PROPERTIES
APPLICANT: CITY OF PLANO**

Mr. Mittal stated this item is an update regarding pending and/or recently approved development applications and zoning cases related to heritage resource properties.

There was discussion held.

No action was required. No action was taken.

**AGENDA ITEM NO. 10
ITEMS FOR FUTURE DISCUSSION**

There being no further discussion, Commissioner Coyle made a motion to adjourn the meeting. Commissioner Fox seconded the motion, which passed 7-0.

Commissioner Graley adjourned the meeting at 6:31 p.m.

Gary Graley, Chairman