



Neighborhood Vitality & Beautification Grant Program Additional Improvement Guidelines

Screening Wall Repairs:

Screening wall must be owned by the Homeowners Association to be eligible for the program.

- *Prior to submitting an application*, please confirm screening wall ownership by calling the Public Works Department at 972-769-4140.

Landscaping:

Improving landscaping at the entrances of neighborhoods provides a great first impression. There are some limitations and restrictions to consider when designing the landscape improvements. Please review the following:

- See [required video](#) for resources on sustainable plants and avoiding potential code issues.
- Please confirm ownership of proposed site location. The [Collin CAD](#) website is a good source for research. If proposed work is within the City's right-of-way, a Landscape & Irrigation Maintenance Agreement is required with the Parks Department. Please contact the Parks Department at 972-941-7250 for questions regarding the Maintenance Agreement.
- All landscape projects must have a drawing / sketch submitted indicating the layout of plants and identifying plant types.

Landscaping within medians:

- Plants, exclusive of trees, should not exceed 30" from street surface. Maintaining plants below the 30" maximum is vital for vehicular safety.
- Multi-trunk trees are not permitted in medians.
- Trees overhanging a public street, drive aisles and fire lanes will require maintaining the canopy at a minimum of 14-foot clearance.
- Boulders cannot create a visibility issue.



Landscaping within corner clips:

- For safety reasons, a visibility triangle must be provided at all intersections. Dimensions vary by intersecting street types, please seek guidance from our Engineering Department, if unsure.
- Shrubs within the visibility triangle are not to exceed 24" in height.
- Multi-trunk and ornamental trees will not be allowed within the visibility triangles.
- Boulders must be behind sidewalk and cannot create a visibility issue.



Landscaping along thoroughfares:

- Multi-trunk and ornamental trees will not be allowed within the visibility triangles.

- Trees overhanging visibility easements, walks and parking areas will require maintaining the canopy at a minimum of 7-foot clearance.
- Trees overhanging a public street, drive aisles and fire lanes will require maintaining the canopy at a minimum of 14-foot clearance.
- Trees should be planted at least 5 feet from any utility line, including power lines.
- No shrubs are permitted within areas less than 3 feet in width.
- Boulders must be behind sidewalk and cannot create a visibility issue.

Lighting:

Improving lighting at entrances and/or medians can be a great way to improve safety and provide an enhanced look of the neighborhood's entryway.

- Electrical boxes/conduits cannot be attached to a publicly owned wall. If unsure of ownership, please confirm screening wall ownership by calling the Public Works Department at 972-769-4140.

Entryway Signage:

Placement of the neighborhood entryway sign helps develop an identity for the neighborhood. There are a few items groups should consider before applying.

- Please confirm screening wall ownership by calling the Public Works Department at 972-769-4140.
- If screening wall is owned by the City, please work with Public Works for sign requirements/restrictions. Proposed signage should not be designed to be anchored letter by letter. To minimize anchor points in the City-owned wall, letters should be mounted on a large plate as seen in picture above.
- Application including entryway signs should include vendor specifications of proposed sign(s) **and** information regarding the installation/attachment method.



Entryway sign w/ minimal anchor points

Street Sign Toppers:

Groups interested in neighborhood sign toppers should contact the Neighborhood Services Department Planning Technician, David Powell, at (972) 972-8150. Installing street sign toppers requires multi-department coordination; therefore, the following forms have been developed to assist interested groups. Please review and contact David Powell prior to applying.

- [Sign Topper 9-Step Process](#)
- [Sign Topper Guidelines](#)
- [Sign Topper Installation Application](#)



Neighborhood sign topper