Change of Address

WHEN CHANGES ARE REQUESTED A REPRINT FEE FOR AN UPDATED PERMIT WILL BE REQUIRED

Permit Number: ___________________________ Date: ____________________

Company Name (General Contractor): ___________________________________________________________

Phone No.: __________________ Fax No.: __________________

NEW Address of Project: ____________________ Suite Number: ______

Current Address of Project: ____________________ Suite Number: ______

Project Name: _____________________________________________________________________________

Authorized representative of the General Contractor /or General Contractor:

Signature: ________________________________________________________________________________

Print Name: ________________________________________________________________________________

The reason for the Address Change: _____________________________________________________________________________

Plans Examiner: _____________________________________________________________________________

This handout is for informational purposes only and should not be relied on in place of official regulations and/or policies. The CITY OF PLANO makes no representations, guarantees, or warranties as to the accuracy, completeness, currency, or suitability of the information provided via the handout. Customers and citizens are personally responsible for complying with all local, state and federal laws pertaining to projects within the city. Copies of the CITY OF PLANO adopted codes and Zoning Ordinances can be found on the city website at www.plano.gov or at the CITY OF PLANO Municipal Center at 1520 Avenue K, Plano, Texas.