

CITY OF PLANO
PARKS AND RECREATION PLANNING BOARD
NOTICE OF MEETING

Notice is hereby given that the Parks and Recreation Planning Board will meet in Regular Session at the Oak Point Park Nature and Retreat Center, 5901 Los Rios Blvd., Plano, Texas, on Tuesday, January 8, 2019 at 6:30 p.m. in compliance with Chapter 551, Government Code, V.T.C.A., the Open Meetings Act, to consider the following:

Call to Order and Pledge of Allegiance

Mission Statement

The mission of the Plano Parks and Recreation Planning Board is to provide visionary planning resulting in an outstanding parks and recreation system that positively impacts the quality of life in the Plano community.

Public Comment

The Parks and Recreation Planning Board will hear comments of public interest, but any discussion shall be limited to placing the item on a future agenda, if appropriate, or responding with factual or policy information. Remarks are limited to five minutes per speaker.

Regular Session (6:30 p.m.)

1. Welcome and Introduction of New Member
2. Approval of Minutes from October 2, 2018 Parks and Recreation Planning Board Meeting
3. Election of Parks and Recreation Planning Board Vice-Chair
4. Discussion of Meeting Location
5. Staff and Board Reports
 - a. Recreation Division Update
 - b. Parks Division Update
 - c. Special Events Update
 - d. Park Improvement Projects

Parks and Recreation Planning Board

January 8, 2019

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6. Discuss Master Plans for Jack Carter Park, Evans Park and Rowlett Creek Greenbelt (Los Rios Golf Course)
7. Discuss 2019 Bond Election
8. Adjournment

Council Liaisons: Council Members Tom Harrison and Rick Smith

The Oak Point Park Nature and Retreat Center is wheelchair accessible. A sloped curb entry is available at the north side of the building and special parking is also available. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time. These services can be secured by calling the Parks and Recreation Department's Administrative Coordinator at 972-941-7250.

**City of Plano
Parks and Recreation Planning Board
January 8, 2019 Meeting**

Agenda Item 1

Welcome and Introduction of New Member

Summary of Item

Introduction of new Board Member, Donna Parrish.

Action Requested

None

Staff Resource

Robin Reeves

Time Allotted

5 minutes (6:30 – 6:35 p.m.)

**City of Plano
Parks and Recreation Planning Board
January 8, 2019 Meeting**

Agenda Item 2

***Approval of Minutes from October 2, 2018 Parks and
Recreation Planning Board Meeting***

Summary of Item

The minutes from the October 2, 2018 meeting are included in your packet for your review and approval.

Action Requested

Approval

Staff Resource

Susan Berger

Time Allotted

5 minutes (6:35 – 6:40 p.m.)

Parks and Recreation Planning Board
Regular Session
October 2, 2018

BOARD MEMBERS PRESENT

Richard Horne, Chair
Donna de Chabert
Gail Marks
Cyndi Rushin
Doug Shockey
Drew Wight

BOARD MEMBERS ABSENT

Ryan Gebhart

STAFF MEMBERS PRESENT

Robin Reeves, Parks and Recreation Director
Renee Jordan, Park Planning Manager
Ron Smith, Park Services Manager
Colette Hall, Recreation Services Manager
Michelle Hawkins, Arts, Culture and Heritage Manager
Jeff Johnston, Landscape Architect
Liz Del Turco, Senior Park Planner

Richard Horne, Parks and Recreation Planning Board Chair, called the meeting to order at 6:30 p.m., Tuesday, October 2, 2018 at the Oak Point Park Nature and Retreat Center, 5901 Los Rios Blvd., Plano, Texas. A quorum was present.

Chairperson Horne led the Pledge of Allegiance.

No one appeared to speak during the Comments of Public Interest agenda item.

A motion to approve the minutes from the August 7, 2018 meeting was made by Doug Shockey, seconded by Gail Marks, and approved 6-0.

The Parks and Recreation Planning Board approved the 2019 meeting schedule. The Board will meet January 8, March 5 (park tour), April 2, May 7, August 6 and October 1. Meetings will be held at various facilities. The Board will meet February 5, June 4 and November 5 if necessary.

Parks and Recreation Planning Board
Regular Session Minutes
October 2, 2018

Colette Hall, Recreation Services Manager, provided board members Jack Carter Pool performance information to include days of operation, attendance and overall cost recovery.

Ron Smith, Park Services Manager, presented a briefing on parks and trees. He provided reasons associated with tree replacement policies and effect on renovation projects, specifically the Carpenter Park renovation project. Ron also indicated that federal regulations and public utilities such as Oncor require removal of trees. Ron reported there was a 75 percent reduction on total athletic attendance during the month of September due to 17 rain days with over 17 inches of rain.

Michelle Hawkins, Arts, Culture and Heritage Manager, reported on upcoming special events.

Renee Jordan, Chief Park Planner, reported the Parks, Recreation, Trails and Open Space Master Plan was approved by the Planning and Zoning Commission on October 1. The plan is a guidance document. She introduced Jeff Johnston, Landscape Architect. Jeff reported that Windhaven Meadows Park is under construction after the Collinwood House was moved. He indicated project updates are posted on the department's website.

Renee Jordan also provided updates on trail projects, park improvement and renovation projects, as well as median projects.

Renee Jordan presented information regarding the Bicycle Transportation Plan which is part of a regional plan. Renee showed recent trail completions, in progress and planned. The plan is a trail system, not a road biking plan.

Renee Jordan reported that the city was directed by City Council at their August budget work session to prepare for a 2019 bond program. The department was directed to move items out of the Capital Maintenance Fund into a draft bond project list.

Jeff Johnston, Landscape Architect, briefed the Board on the Rowlett Creek Greenbelt Mast Plan. He noted that several public meetings were conducted to obtain public input to identify desired amenities and activities. Jeff reported that the Los Rios Golf Course has closed and the Parks Division will begin maintenance.

Parks and Recreation Planning Board
Regular Session Minutes
October 2, 2018

Renee Jordan provided information regarding a program to recognize veterans at Memorial Park. A Veterans Memorial Committee was formed and the group developed a brick purchase program to honor veterans. A new recognition area has been designed and construction is anticipated to begin late 2019.

The Board will discuss meeting locations during the January 2019 meeting.

Robin Reeves, Director of Parks and Recreation, introduced Donna Parrish who will join the Board effective November 1.

Robin Reeves thanked Richard Horne for his six years of service to the Parks and Recreation Planning Board and presented him with a plaque. Mr. Horne briefly spoke about his time on the board and introduced Doug Shockey as the incoming chair.

Nothing further was discussed. Chairperson Horne adjourned the meeting at 8:45 p.m.

Richard Horne, Chair

Date

**City of Plano
Parks and Recreation Planning Board
January 8, 2019 Meeting**

Agenda Item 3

*Election of Parks and Recreation Planning
Board Vice-Chair*

Summary of Item

It is time for the annual election of the Board Vice-Chair. Gail Marks previously served as Vice-Chair.

Action Requested

Election of Officer

Staff Resource

Robin Reeves

Time Allotted

5 minutes (6:40 – 6:45 p.m.)

**City of Plano
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Agenda Item 4

Discussion of Meeting Location

Summary of Item

Discussion was held during the October meeting regarding the meeting location for the Parks and Recreation Planning Board meetings.

Action Requested

Discussion and consideration

Staff Resource

None

Time Allotted

5 minutes (6:45 – 6:50 p.m.)

**City of Plano
Parks and Recreation Planning Board
January 8, 2019 Meeting**

Agenda Item 5

Staff and Board Reports

Summary of Item

Staff and Board reports will be provided on the following:

- a. Recreation Division Update
- b. Parks Division Update
- c. Special Events Update
- d. Park Improvement Projects

Action Requested

None

Staff Resource

- a. Colette Hall
- b. Ron Smith
- c. Michelle Hawkins
- d. Renee Jordan

Time Allotted

60 minutes (6:50 – 7:50 p.m.)

**City of Plano
Parks and Recreation Planning Board
January 8, 2019 Meeting**

Agenda Item 6

***Discuss Master Plans for Jack Carter Park, Evans Park and
Rowlett Creek Greenbelt (Los Rios Golf Course)***

Summary of Item

Renee Jordan, Park Planning Manager, will lead a discussion on the master plans for the listed parks.

Action Requested

Discussion

Staff Resource

Renee Jordan

Time Allotted

30 minutes (7:50 – 8:20 p.m.)

**City of Plano
Parks and Recreation Planning Board
January 8, 2019 Meeting**

Agenda Item 7

Discuss 2019 Bond Election

Summary of Item

Discuss preliminary list of parks and recreation projects that could be included in the May 2019 bond election.

Action Requested

Provide input

Staff Resource

Renee Jordan

Time Allotted

30 minutes (8:20 – 8:50 p.m.)

2019 BOND REFERENDUM PROJECTS

DRAFT AS OF January 2019

Project	2019-20	2020-21	Total
<u>Facility Projects</u>			
Parkway Operations Building Revitalization	2,000,000	2,000,000	4,000,000
HHW Reuse Center Replacement	500,000	1,025,000	1,525,000
Davis Library Roof Replacement & Weatherproofing	600,000	-	600,000
Harrington Library Roof Replacement	600,000	-	600,000
Plano Aquatic Center Roof Replacement	500,000	-	500,000
Fire Station 5 Building Revitalization		500,000	500,000
Animal Shelter Parking Expansion	275,000	-	275,000
Fire Station 2 Roof Replacement	250,000	-	250,000
Total Facility Authority Needed	4,725,000	3,525,000	8,250,000
<u>Park Maintenance Projects</u>			
Community Parks	2,790,000	3,100,000	5,890,000
O&M	-	7,500	7,500
Neighborhood Parks	2,450,000	1,300,000	3,750,000
Park Restrooms	1,175,000	1,175,000	2,350,000
O&M	7,500	7,500	15,000
Trail Replacement	1,660,000	600,000	2,260,000
Lighting Replacements	1,360,000	895,000	2,255,000
Tom Muehlenbeck Center Pump Room	935,000	-	935,000
Total Park Authority Needed	10,370,000	7,070,000	17,440,000
Total O&M	7,500	15,000	22,500
<u>Street Maintenance Projects</u>			
Residential Street & Alley Replacement	5,375,000	6,000,000	11,375,000
Arterial Concrete Repair	3,625,000	3,750,000	7,375,000
Total Street Maintenance Authority Needed	9,000,000	9,750,000	18,750,000
TOTAL PROJECTED AUTHORITY NEEDED	24,095,000	20,345,000	44,440,000
TOTAL O&M NEEDED (Cumulative)	7,500	15,000	22,500
TOTAL CAPITAL MAINTENANCE FUNDING IMPACT	519,500	412,521	932,021

<p style="text-align: center;">2019 BOND REFERENDUM DRAFT PROJECT DESCRIPTIONS</p>

FACILITY PROJECTS

Parkway Operations Building Revitalization - \$4,000,000

Renovation of facilities at the Parkway Service Center used by Plano Public Works and Health Departments at 4120 West Plano Parkway.

Household Hazardous Waste (HHW) Reuse Center Replacement - \$1,525,000

Replacement of the current Reuse Center at 4110 West Plano Parkway.

Davis Library Roof Replacement & Weatherproofing - \$600,000

Roof replacement and exterior weatherproofing at the Plano Public Library Branch located at 7501-B Independence Parkway.

Harrington Library Roof Replacement - \$600,000

Roof replacement at the Plano Public Library Branch located at 1501 18th Street.

Plano Aquatic Center Roof Replacement - \$500,000

Roof replacement at the indoor aquatic facility located at 2301 Westside Drive.

Fire Station 5 Building Revitalization - \$500,000

Restroom remodel, carpet replacement, ceiling tile replacement & patio cover replacement at the fire station located at 5115 West Park Boulevard.

Animal Shelter Parking Expansion - \$275,000

Additional off street parking at the animal shelter located at 4028 W. Plano Parkway.

Fire Station 2 Roof Replacement - \$250,000

Roof replacement of the fire station located at 2630 West 15th Street.

PARKS & RECREATION PROJECTS

Community Parks - \$5,890,000

Community park renovations at Old Shepard Place Park, Willowcreek Park and Russell Creek Park may include new playground equipment, shade shelter replacement, accessibility improvements, and restroom, lighting and irrigation replacements within the available funding.

Neighborhood Parks - \$3,750,000

Neighborhood park renovations at Evans Park, Glen Meadows Park and Caddo Park may include new playground equipment, shade shelter replacement, accessibility improvements, and lighting and irrigation replacements within the available funding.

Park Restrooms - \$2,350,000

Design and construct replacement restrooms at Bob Woodruff Park and Schell Park within the available funding.

Trail Replacements - \$2,260,000

Trail replacements along Chisholm Trail, Hoblitzelle Park trail and Bob Woodruff Park trail within the available funding.

Lighting Replacements - \$2,225,000

Replacement of athletic field lighting at Cheyenne Park and High Point Park North within the available funding.

Tom Muehlenbeck Center Pump Room - \$935,000

Renovation of the Tom Muehlenbeck Recreation Center pump room within the available funding.

STREET MAINTENANCE PROJECTS

Residential Street & Alley Replacement - \$11,375,000

Pavement repairs on streets, alleys and sidewalks within residential neighborhoods.

Arterial Concrete Repair - \$7,375,000

Paving repairs along major thoroughfares in Plano.

**City of Plano
Parks and Recreation Planning Board
January 8, 2019 Meeting**

Agenda Item 8

Items for Future Agendas

Summary of Item

Identify items for future agenda items.

Action Requested

Discussion

Resource

Board Members

Time Allotted

5 minutes (8:50 – 8:55 p.m.)

**CITY OF PLANO
PARKS AND RECREATION PLANNING BOARD**

For Your Information

CALENDAR

PLANO PARKS AND RECREATION DEPARTMENT

January

- 7 Winter/Spring programs begin
- 11-19 Plano Metropolitan Ballet presents Fairy Tale Ballet 2019 at Courtyard Theater
- 12 Daddy's Little Sweetheart Dance at Plano Event Center
- 14* City Council hears 2019 proposed Bond Referendum project discussions for proposed projects; public hearing for citizen input on the 2019 bond referendum – City Hall, 7:00 p.m.
- 18-20 Melissa Youth Theater performance at the Cox Playhouse
- 20 RIFF Dallas Showcase at Courtyard Theater
- 21 Dr. Martin Luther King, Jr. Holiday - Interurban Railway Museum and Administrative Offices closed.
- 22 Fire Department's Promotion Ceremony at Courtyard Theater
- 22* Planning and Zoning Commission discussion of 2019 proposed Bond Referendum project— City Hall, 7:00 p.m. 7 PM City Hall
- 24* Hoblitzelle East Outreach, Meeting 1 – OPPNRC, 6:00 p.m.
- 25 Sway Dance presents Winter Concert at Courtyard Theater
- 26 Edge Dance Company recital at Courtyard Theater
- 26 A.E.T. Singing Competition at Cox Playhouse
- 27 Cqunce Inc 2019 recital at Courtyard Theater
- 28* City Council again hears 2019 proposed Bond Referendum project discussions for proposed projects; public hearing for citizen input on the 2019 bond referendum – City Hall, 7:00 p.m.

February

- 1-3 SHINE presents The Wizard of Oz at Courtyard Theater
- 4-10 Plano Children's Theater presents Shrek at Courtyard Theater
- 6* City of Plano Purchasing, Parks, Public Works, Engineering Departments outreach meeting with design consultants and construction contractors – City Hall, 6:00 p.m.
- 11* City Council considers an ordinance to call the 2019 Bond Referendum – City Hall, 7:00 p.m.
- 12 Armstrong/ Murphy Pre-UIL concert at Courtyard Theater
- 15 Junior Company Jubilee presented by Plano Metropolitan Ballet at Courtyard Theater
- 16-17 the ballet foundation of XXI century presents Classical
- 18-24 SHINE presents Oklahoma at Courtyard Theater
- 23 Lovers or Friends presents The Dating Game at the Cox Playhouse
- 26* Hoblitzelle East Outreach, Meeting 2 – OPPNRC, 6:00 p.m.

March

- 7 Courtyard Texas Music Series 2019 begins
- 15 Urban Movement Festival Vol. 2 at McCall Plaza
- 29-30 Texas Music Revolution presented by KHYI and City of Plano

Note –Also, Plano Conservancy holds a free Story Time with Eugene Mouse on Fridays at 10:30 am at the Interurban Museum. Anthem Church holds services at Courtyard every Sunday morning.

* - Public meetings