

**CULTURAL AFFAIRS COMMISSION  
PLANO MUNICIPAL CENTER  
1520 K Avenue  
Training Room A  
Thursday, March 5, 2020 at 6:00 p.m.**



<b>Item NO.</b>	<b>EXPLANATION</b>
	Notice is hereby given that the Cultural Affairs Commission will meet in Regular Session in compliance with Chapter 551, Government Code, V.T.C.A, the Open Meeting Act, to consider the following:
<b>1</b>	Call to Order/Pledge of Allegiance
<b>2</b>	Approval of Minutes from the February 6, 2020 Cultural Affairs Commission Meeting
<b>3</b>	Comments of Public Interest – The Commission will hear comments of public interest relevant to the Cultural Affairs Commission, but any discussion shall be limited to placing the item on a future agenda if appropriate. (limit to five minutes per speaker/organization)
<b>4</b>	Reports from Grants Recipients (limit to 3 minutes per speaker/organization)
<b>5</b>	Reports from Commissioners on Events Attended
<b>6</b>	Report from Staff Liaison
<b>7</b>	Items for Future Discussion/Action
<b>8</b>	Adjournment

**Council Liaisons:** Mayor Pro Tem Rick Smith and Council Member Maria Tu

Plano Municipal Center is wheelchair accessible: a sloped-curb entry and designated parking are available at the front entrance. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling Raini Layne at (972) 941-5154.

**CULTURAL AFFAIRS COMMISSION  
MEETING MINUTES**

February 6, 2020

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**COMMISSIONERS PRESENT**

Courtney Hitt  
Chris Downs  
Rebecca Anderson  
Liane Tsai  
Tara Munjee  
Misty Hoyt  
Fabian Gordon

**COUNCIL & STAFF PRESENT**

Raini M. Layne, Cultural Arts Grants Administrator and Cultural Affairs Commission Liaison  
Jennifer Knox-Walker, Assistant City Attorney

The Cultural Affairs Commission meeting was called to order by Chairperson Hitt at 6:00 p.m. Thursday, February 6, 2020.

Chairperson Hitt led the group in reciting the Pledge of Allegiance.

**APPROVAL OF MINUTES**

A motion to approve the minutes of the January 9, 2020 Cultural Affairs Commission Regular Meeting was made by Commissioner Downs and seconded by Commissioner Anderson. The motion passed 7-0.

**AGENDA ITEM NO. 3: COMMENTS OF PUBLIC INTEREST**

It was noted that Chairperson Hitt and Commission Hoyt were selected by Dart to judge their annual art competition; international was mentioned by the Mayor at State of the City; and an arts project had been selected by the Plano Chamber of Commerce of this year's project. Chairperson Hitt also took a moment to explain what Leadership Plano is and what it does.

**AGENDA ITEM NO. 4: REPORTS FROM GRANT RECIPIENTS**

- Plano AsiaFest – Feroz Alpaiwalla reported that the event would be the first weekend in May; kick-off would include an art exhibit; and the event will include a fashion show.
- ArtCentre of Plano – Suzy Jones reported the a new exhibit would open the following Saturday; they were invited to apply for a community grant by the National Endowment for the Arts; and they would like to get in front of City Council to increase awareness.
- Plano Art Association – Jan Leek reported on a new exhibit opening that Friday; on a members only show; participation in Art & Wine Walk and Friday Night Lights; collaboration with Children's Chorus of Collin County; and an exhibit at Willow Bend Performing Arts

Center. Also in attendance in support of Plano Art Association was Grace Tang and Aiza Shah.

- Plano Civic Chorus – Connie Smith reported on two concerts in March, including one on the 14<sup>th</sup> in Dallas; on past and upcoming shows; and that the season brochures are ready.
- Plano Metropolitan Ballet – Jennifer Denton reported on *The Adventures of Tinkerbelle* at Courtyard Theater; the upcoming production of *Annie* by their junior company; on their annual Plano Dance Festival; and on increasing awareness and attendance.
- Children’s Chorus of Collin County – Janie Oliver reported on their upcoming fundraiser, All That Jazz, in Frisco. Also in attendance in support of Children’s Chorus of Collin County was Michael DeMotte.
- Art & Drama Centre Theatre – Bo Benny reported on the production of a Murder Mystery; production with an all-African American cast; valentines show proceeds would go to the Genesis Women’s Shelter; implementing new booking software; and partnering with Freecycle on recycling.
- Plano Community Band – Denise Guilbert reported on collaborations with two PISD middle schools and on partnering with the McKinney Community Band again this year.
- Plano Balloon Festival – Jo Via reported on advertising initiatives in the works and announced event dates of September 19 and 20.
- Dallas Asian American Youth Orchestra – Nien Hsu announced they were ramping up for a large performance at the Eisemann Center for Performing Arts; confirmed their Japan trip is in the works; Plano Symphony Orchestra collaboration; and that they are starting audition season.
- Rae Pleasant announced herself as visiting to gain more information on the Culture Affairs Commission.
- Plano Children’s Theatre – Sara Akers reported on the start of new classes; their new Dallas-Fort Worth director; production of *Lion King* at the Courtyard Theatre; and performance of *Shakespeare in Love*.
- Plano symphony Orchestra – Robert Reed reported on recent concerts and collaborations with PISD; and on their February performances.
- Chamberlain Performing Arts – Trudy Hale reported on alumni productions in April; Shining Stars volunteers needed; and on their upcoming 35<sup>th</sup> anniversary.
- North Texas Children’s Choir – Teresa Smith reported on their Youth Chorale touring Europe this summer; children’s performance at the Myerson Symphony Center; and on auditions at the end of February.
- Rover DramaWerks – Carol Rice reported on their recent show geared toward 17 and 18 year olds; partnering with North Texas Theatre; bringing in playwrights from New York; auditions for a festival; and on closing *Sherlock Holmes*.

#### **AGENDA ITEM NO. 5: REPORTS FROM COMMISSIONERS ON EVENTS ATTENDED**

- Commissioner Gordon reported on his attendance at the Plano Symphony’s guitar performance by Sharon Isbin the Eisemann Center for the Performing Arts.
- Commissioner Hoyt reported on her attendance at Plano Metropolitan Ballet’s performance of *The Adventures of Tinkerbelle* at Courtyard Theater.

- Commissioner Munjee reported on her attendance at Plano Symphony Orchestra's performance of Home for the Holidays at St. Andres UMC and Rover Dramawerks' performance of *Shouting Down a Quiet Life*.
- Commissioner Tsai reported on her attendance at Rover Dramawerks' performance of *Sherlock Holmes and the Portal of Time*; North Texas Children's Choir's performance at Myerson Symphony Center; Plano Metropolitan Ballet's performance of *The Adventures of Tinkerbelle* at Courtyard Theater; and North Texas Performing Arts performance of *Broadway in the Burbs, a Tribute to Hal Prince, King of Broadway* at the Willow Bend Center for Performing Arts.
- Vice Chairperson Downs reported on her attendance at Plano Metropolitan Ballet's performance of *The Adventures of Tinkerbelle* at Courtyard Theater.
- Chairperson Hitt reported on her attendance at the Neiman Marcus Gallery showing of *Withering: an Exhibit* by Erika Ann McIlInay at Willow Bend Performing Arts Center; City Of Plano State of the City at the Hilton-Granite Park; meeting of her Neighborhood Arts Collective; and the exhibit, *Land: awe and Raw*, at The Art Gallery at Collin County Community College Spring Creek Campus.

#### **AGENDA ITEM NO. 6: REPORT FROM CULTURAL AFFAIRS COMMISSION SUBCOMMITTEE**

Vice Chairperson Downs reported that the 2019-20 Cultural Affairs Commission Subcommittee focused on updating the Small Arts Grant, bringing applicant questions; scoring questions were brought into alignment much like the 2018-19 Subcommittee revision or the Major Arts & Events application and scoring questions, and these changes were included in the draft sent to Commissioners for review prior to the meeting. All changes were found to be agreeable.

#### **AGENDA ITEM NO. 7: REPORT FROM STAFF LIAISON**

Staff Liaison Layne noted that there were two new inquiries for applications to the FY20-21 grants; her new role with the City Of Plano, Cultural Arts Grants Administrator provide more time to focus on the arts and commission; that she would be requesting input from funded organizations and Commissioner on initiatives that may assist them; and that new initiatives in mind included informational packets on City Of Plano services available and the development of metrics.

#### **AGENDA ITEM No. 8 DISCUSSION OF AND POSSIBLE ACTION ON FY 2020-21 ARTS & EVENTS GRANTS APPLICATION**

Commissioners reviewed the Small Arts Grant Application Draft and the Major Arts and Events Grant Manual Draft prior to the meeting. There being no suggestions for content revision, a motion was made to approve the applications by Commissioner Munjee and seconded by Commissioner Gordon. The motion passed 7-0.

#### **AGENDA ITEM NO. 9: ITEMS FOR FUTURE DISCUSSION/ACTION**

Commissioner Anderson noted that a calendar of events would be helpful as receiving a forward of grouped announcements via email was too cumbersome to process. Staff Liaison Layne noted that the City has a comprehensive calendar as does Visit Plano and Plano stages, reminded organizations that they are encouraged to list their events there; that she would send those links out; and that she would investigate minimal impact calendars for the organizations to list their events.

There being no further discussion, a motion to adjourn at 7:20 p.m. was made by Commissioner Anderson and seconded by Commissioner Tsai. The motion passed 7-0.

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Cultural Affairs Chairperson