

**CULTURAL AFFAIRS COMMISSION  
PLANO MUNICIPAL CENTER  
1520 K Avenue  
Training Room A  
Thursday, July 11, 2019 at 6:00 p.m.**



<b>Item NO.</b>	<b>EXPLANATION</b>
	<b>Notice</b> is hereby given that the <b>Cultural Affairs Commission</b> will meet in Special Session in compliance with Chapter 551, Government Code, V.T.C.A, the Open Meeting Act, to consider the following:
<b>1</b>	Call to Order/Pledge of Allegiance
<b>2</b>	Approval of Minutes from the June 1, 2019 Cultural Affairs Commission Meeting
<b>3</b>	Comments of Public Interest – The Commission will hear comments of public interest relevant to the Cultural Affairs Commission, but any discussion shall be limited to placing the item on a future agenda if appropriate. (limit to five minutes per speaker/organization)
<b>4</b>	Reports from Grants Recipients (limit to 3 minutes per speaker/organization)
<b>5</b>	Reports from Commissioners on Events Attended
<b>6</b>	Report from Staff Liaison
<b>7</b>	2019-20 Special Events Grant and Urban/Town Center Events Grant Applications a) Review of and possible action on Commissioner scores b) Discussion and approval of grant recommendations
<b>8</b>	2019-20 Small Arts Grant and Major Arts Grant Applications a) Review of and possible action on Commissioner scores b) Discussion and approval of grant recommendations
<b>9</b>	Items for Future Discussion/Action
<b>10</b>	Adjournment

**Council Liaisons:** Mayor Pro Tem Rick Smith and Council Member Maria Tu

Plano Municipal Center is wheelchair accessible: a sloped-curb entry and designated parking are available at the front entrance. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the Commission Liaison at (972) 941-5154.

**CULTURAL AFFAIRS COMMISSION  
MEETING MINUTES  
June 1, 2019**

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**COMMISSIONERS PRESENT**

Tom Venner, Chair  
Janelle Twyford-Silvis, Vice Chair  
Courtney Hitt  
Rebecca Anderson  
Chris Downs  
Tara Munjee

**COMMISSIONERS ABSENT**

Liane Tsai

**COUNCIL & STAFF PRESENT**

Jennifer Knox-Walker, Assistant City Attorney  
Raini M. Layne, Sr. Budget Analyst & Cultural Affairs Commission Staff Liaison  
Jimmy Vargas, Service Desk Analyst III

The Cultural Affairs Commission meeting was called to order by Chairperson Venner at 9:a.m. Saturday, June 1, 2019.

Chairperson Venner led the group in reciting the Pledge of Allegiance.

**APPROVAL OF MINUTES**

A motion was made to approve the minutes of the April 4, 2019 Cultural Affairs Commission Regular Meeting was made by Commissioner Twyford-Silvis and seconded by Commissioner Munjee. The motion passed 6-0.

Pending edits, a motion was made to approve the minutes of the May 11, 2019 Cultural Affairs Commission Special Session was made by Commissioner Downs and seconded by Commissioner Anderson. The motion passed 6-0.

**AGENDA ITEM NO. 4: COMMENTS OF PUBLIC INTEREST**

No comments of public interest were made.

**AGENDA ITEM NO. 5: PRESENTATION FROM AND SCORING OF SMALL ARTS GRANT AND MAJOR ARTS GRANT APPLICANTS**

Fifteen (15) grant applicants presented their applications, one (1) Small Arts Grant applicant and fourteen (14) Major Arts Grant applicant.

**AGENDA ITEM 6: COMMENTS ON SMALL ARTS GRANT AND MAJOR ARTS GRANT APPLICANT PRESENTATIONS**

Commissioner comments included questions regarding North Texas Metroplex Children's Choir's performances in Plano versus Board Members and children from Plano, and regarding the Small Arts Grant Application from Collin County's Diversity Council's Our Stories.

**AGENDA ITEM 7: REPORT FROM STAFF LIAISON**

Staff Liaison Layne noted the deadline for score entry into ZoomGrants for Commissioners would be Monday, June 24, 2019; a follow-up meeting with Downtown Plano Arts & Heritage Foundation had occurred to clarify eligible events as arts programming; confirmed that North Texas Metroplex Children's Choir met eligibility criteria; and that a score card for the Small Arts Grant Applicant would be forthcoming along with a copy of the Small Arts Grant application.

**AGENDA ITEM 8: ITEMS FOR FUTURE DISCUSSION/ACTION**

There being no further discussion, a motion to adjourn at 4:16 p.m. was made by Commissioner Anderson and seconded by Commissioner Munjee. The motion passed 6-0.

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Cultural Affairs Chairperson