

CITY OF PLANO
PARKS AND RECREATION PLANNING BOARD
NOTICE OF MEETING

Notice is hereby given that the Parks and Recreation Planning Board will meet in Regular Session at the Oak Point Park Nature and Retreat Center, 5901 Los Rios Blvd., Plano, Texas, on Tuesday, August 13, 2019 at 6:30 p.m. in compliance with Chapter 551, Government Code, V.T.C.A., the Open Meetings Act, to consider the following:

Regular Session

Call to Order and Pledge of Allegiance

Mission Statement

The mission of the Plano Parks and Recreation Planning Board is to provide visionary planning resulting in an outstanding parks and recreation system that positively impacts the quality of life in the Plano community.

Public Comment

The Parks and Recreation Planning Board will hear comments of public interest, but any discussion shall be limited to placing the item on a future agenda, if appropriate, or responding with factual or policy information. Remarks are limited to five minutes per speaker.

1. Approval of Minutes from June 4, 2019 Parks and Recreation Planning Board Meeting
2. State of the Urban Forest Update
3. Staff and Board Reports
 - a. Recreation Division Update
 - b. Parks Division Update
 - c. Special Events Update
 - d. Park Improvement Projects
4. Preliminary 2021 Bond Projects

Parks and Recreation Planning Board
August 13, 2019
Page 2

5. Items for Future Agendas

6. Adjournment

Council Liaisons: Council Members Maria Tu and Shelby Williams

The Oak Point Park Nature and Retreat Center is wheelchair accessible. A sloped curb entry is available at the north side of the building and special parking is also available. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time. These services can be secured by calling the Parks and Recreation Department's Administrative Coordinator at 972-941-7250.

**City of Plano
Parks and Recreation Planning Board
August 13, 2019 Meeting**

Agenda Item 1

*Approval of Minutes from June 4, 2019 Parks and Recreation
Planning Board Meeting*

Summary of Item

The minutes from the June 4, 2019 meeting are included in your packet for your review and approval.

Action Requested

Approval

Staff Resource

Susan Berger

Time Allotted

5 minutes (7:00 – 7:05 p.m.)

Parks and Recreation Planning Board
Regular Session
June 4, 2019

BOARD MEMBERS PRESENT

Doug Shockey, Chair
Donna de Chabert
Scott Goebel
Gail Marks
Donna Parrish (arrived at 6:40)
Cyndi Rushin

BOARD MEMBERS ABSENT

Drew Wight

STAFF MEMBERS PRESENT

Robin Reeves, Parks and Recreation Director
Renee Jordan, Park Planning Manager
Ron Smith, Park Services Manager
Susie Hergenrader, Recreation Services Manager

Doug Shockey, Parks and Recreation Planning Board Chair, called the meeting to order at 6:30 p.m., Tuesday, June 4, 2019 at the Oak Point Park Nature and Retreat Center, 5901 Los Rios Blvd., Plano, Texas. A quorum was present.

Chairperson Shockey led the Pledge of Allegiance.

No one appeared to speak during the Comments of Public Interest agenda item.

A motion to approve the minutes from the May 7, 2019 meeting was made by Donna de Chabert, seconded by Gail Marks, and approved 5-0.

The Board agreed to change the next Parks and Recreation Planning Board to August 13 due to scheduling conflicts of members.

Susie Hergenrader, Recreation Superintendent, provided membership statistics. The Recreation Division serves many more adults than youth. There have been requests for an additional senior center to serve the west side of the city; the division is beginning to explore the need. Susie reported over 2,000 memberships have been purchased to the Sam Johnson Recreation Center.

Parks and Recreation Planning Board
Regular Session Minutes
May 7, 2019

Ron Smith, Parks Division Manager, reported there has been 65.03 inches of rain between September 2018 and May 2019. The division maintains over 80 miles of trail and the excessive amount of rain is causing slick conditions and closures. The rain has also caused the loss of 80 golf days. Ron also reported that division is exploring the use of fraise mowing. There is a test section at Cheyenne Park.

Renee Jordan, Park Planning Manager, reviewed the events listing.

Renee Jordan provided updates on numerous park improvement and renovation projects. Renee briefed the Board regarding the Municipal Drainage Fund. The fund was established in 1993 to manage storm water runoff monitoring and management. Drainage fees are included on water bills. Renee identified the projects currently using those funds.

Susie Hergenrader reported that renovations to the High Point Tennis Center were approved in the 2013 and 2017 bond elections. Susie provided renderings of improvements.

The renovation of the outdoor pool at Oak Point Recreation Center is in the master plan phase. Susie Hergenrader reported a community engagement meeting was held to obtain input from residents on amenities that should be included. Funds for the renovation were approved in the 2017 bond election. Additional engagement meetings and online surveys are planned.

Nothing further was discussed. Chairperson Shockey adjourned the meeting at 8:05 p.m.

Doug Shockey, Chair

Date

**City of Plano
Parks and Recreation Planning Board
August 13, 2019 Meeting**

Agenda Item 2

State of the Urban Forest

Summary of Item

Staff will present information regarding the City's Urban Forest.

Action Requested

None

Staff Resource

Angie Kralik

Time Allotted

15 minutes (7:05 – 7:20 p.m.)

**City of Plano
Parks and Recreation Planning Board
August 13, 2019 Meeting**

Agenda Item 3

Staff and Board Reports

Summary of Item

Staff and Board reports will be provided on the following:

- a. Recreation Division Update
- b. Parks Division Update
- c. Special Events Update
- d. Park Improvement Projects

Action Requested

None

Staff Resource

- a. Susie Hergenrader
- b. Ron Smith
- c. Michelle Hawkins
- d. Renee Jordan

Time Allotted

30 minutes (7:20 – 7:50 p.m.)

**City of Plano
Parks and Recreation Planning Board
August 13, 2019 Meeting**

Agenda Item 4

Preliminary 2021 Bond Projects

Summary of Item

Renee Jordan, Park Planning Manager, will present projects proposed for a 2021 Bond program.

Action Requested

Discussion

Staff Resource

Renee Jordan

Time Allotted

40 minutes (7:50 – 8:30 p.m.)

POTENTIAL RECREATION FACILITY PROJECTS

17 RECREATION FACILITY	ESTIMATED FUNDING	TENTATIVE DESCRIPTION	MAINTENANCE IMPACT	
			Parks (est)	Rec (est)
21 Amphitheatre Improvements	\$ 7,500,000	Additional improvements at the Amphitheater including dressing rooms, concession /ticketing area, storage building, a permanent stage structure, additional restrooms, shaded picnic areas, additional seating and related improvements. ID a min level to replace stage and a max level to upgrade whole site.	\$25,000	tbd
21 Tom Muelhenbeck Center Enhancements	\$ 2,500,000	Additional improvements at the Tom Muehlenbeck Center to include overall update of the facility, outdoor pool and pool equipment, and some minor building modifications.	\$0	\$0
Rowlinson Natatorium	\$ 2,200,000	Restroom renovation, acid chorline room improvements, coat pool deck, replace pool coping, repaint entire natatorium, replace all door hardware, renovate offices, renovate concrete entry, add trench drains at entry, renovate storefront and vestibule, renovate hot water heater, tube heaters, pool boiler, exhaust fans, restore to glue lam beams, contingency, include design cost.	\$0	\$0
Arts Facility		Facility based on a future "phase 2" study.	\$50,000	tbd
Downtown Recreation Center			\$25,000	tbd
NW Area Recreation Center			\$25,000	tbd
Senior Center II			\$25,000	tbd
TOTALS	\$ 12,200,000		\$150,000	tbd
<i>Deleted</i>				
21 Adult Indoor Court Facilities	\$ 8,500,000	Construction of or adaptive reuse of a large indoor court facility focused on adult indoor sports including basketball, volleyball, table tennis, pickle ball and badminton. At least 4 courts.	\$0	tbd

FOR DISCUSSION ONLY

POTENTIAL PARK IMPROVEMENT PROJECTS

21 PARKS	ESTIMATED FUNDING	TENTATIVE DESCRIPTION	ESTIMATED MAINTENANCE IMPACT/NOTES	acres	Est.	Est. Jeff	Est. Doug	Est. Ed
Park Improvements	\$ 5,000,000	Continued development of parks throughout the city to included sidewalks, trails, trees, playground expansions, lighting, benches, restrooms, picnic areas and other related park improvements. This includes funding to respond to public request or to respond to needs that are unforeseen at this time. It also includes funding to master plan future parks and facilities. Also PH 2 Theater Study.	<i>Estimated annual operating and maintenance expenses for this project total \$185,000 by YEARS for year-round contractual litter and restroom service, recreational equipment and amenities maintenance, playground equipment and fall surface maintenance, shade shelter maintenance, routine inspections, of all assets, forestry maintenance, trail maintenance, graffiti abatement, general structure/site upkeep, signage and markings maintenance, barrier and hardscape maintenance, lighting, electrical and plumbing maintenance.</i>		\$185,000	\$35,000	\$150,000	\$0
Recreational Trails	\$ 5,000,000	Continued development of the recreational trail system throughout the City in accordance with the Parks Master Plan and Bicycle Transportation Plan.	<i>Estimated operating and maintenance expenses for this project total \$100,400 by YEARS and include additional contractual litter service, routine site inspections, trail surface maintenance, amenities maintenance, markings and signage maintenance, barrier maintenance, low-water crossings and street crossing maintenance.</i>		\$100,400	\$55,400	\$45,000	
Land Acquisitions	\$ 5,000,000	Continued land acquisitions in accordance with the Park Master Plan and to meet needs in underserved areas of the City.	<i>Estimated annual operating and maintenance expenses for this project total \$80,000 by YEARS for general purpose grounds maintenance (mowing, etc.) prior to development, litter services, and forestry maintenance.</i>		\$80,000	\$33,000	\$47,000	
Athletic Field Improvements	\$ 2,500,000	Additional athletic field lighting on previously unlighted fields, additional fencing, addition of synthetic turf practice areas, restroom improvements, new irrigation systems, additional spectator fabric shade structures, playground replacements and related improvements at existing athletic sites. areas TBD: Horseshoe Park - add restroom?	<i>Estimated annual operating and maintenance expenses for this project total \$50,000 starting in YEARS and include maintenance of additional field lighting, additional electrical costs, maintenance and upkeep of additional year-round restroom facilities (plumbing, contractual litter/restroom services), inspection and maintenance of shade fabric in spectator areas, inspection and maintenance of additional fencing, playing surface maintenance.</i>		\$50,000	\$0	\$50,000	
Athletic Field Renovations	\$ 3,000,000	Renovations at athletic sites.	Estimated O&M of \$75,000 for new fencing, new concrete, expanded restroom		\$75,000	\$0	\$25,000	\$50,000
21 Rowlett Creek Greenbelt Phase 2 (Los Rios Park Ph 2)	\$ 6,000,000	Continued development in accordance with the Master Plan. Update this \$.	<i>\$305,000 (estimate for maintenance RFP) (See master plan for phase 2 cost estimate)</i>	196.5	\$305,000	\$155,000	\$150,000	\$0
21 Bob Woodruff Park Improvements	\$ 5,000,000	Improvements to the pond at Bob Woodruff Park similar to the improvements at Big Lake Park.		\$0.00	\$0	\$0	\$0	\$0
21 Archgate Park Development	\$ 2,500,000	Addition of sand volleyball courts for league play and an additional restroom building.			\$98,000	\$0	\$30,000	\$68,000
21 Legacy Area Park Development	\$ 7,000,000	Development of a park in the Legacy Area.		7	\$275,000	\$125,000	\$150,000	\$0

21 Memorial Park	\$	3,150,000	Additional improvements to honor veterans and local and national heroes.	Once improvements are made, it is not expected that further improvements will be needed. \$20,000							
Los Rios Park, Phase 3	\$	10,000,000	Playgrounds/features 18th street, Los Rios side, club house side	escalated annually 10% from 2019-2022. \$100,000							
21 Russell Creek Park Improvements	\$	2,500,000	Non Athletic Field Improvements to include additional parking, improved neighborhood practice space, additional irrigation and a large outdoor spray pad. Update this \$.	\$119,000							
21 Bike Park	\$	4,000,000	Development of a bike park to accommodate BMX bikes and off road biking at a suitable location to be determined. Update this \$.	2.0% = \$80,000							
Windhaven Phase 2	\$	8,000,000	complete trail connections/ped bridges, add'l shade playground if needed, PIP redo, dog park exp, parking lot irrigation, south pond de-silt and dam work								
FM544 Park Site	\$	5,000,000									
25 PARKS TOTAL	\$	77,650,000									

FOR DISCUSSION ONLY

**City of Plano
Parks and Recreation Planning Board
August 13, 2019 Meeting**

Agenda Item 5

Items for Future Agendas

Summary of Item

Identify items for future agenda items.

Action Requested

Discussion

Resource

Board Members

Time Allotted

5 minutes (8:30 – 8:35 p.m.)

**CITY OF PLANO
PARKS AND RECREATION PLANNING BOARD**

For Your Information

CALENDAR

PLANO PARKS AND RECREATION DEPARTMENT

August

- 3 Fall registration begins
- 9 Family Karaoke night at McCall Plaza
- 10 Outdoor pools open weekends only
- 10 Plano Metropolitan Ballet recital at Courtyard Theater
- 10 The JIM Experience- Improv Comedy at the Cox Playhouse
- 11-18 Edge Dance presents Matilda the Musical at Courtyard Theater
- 16 Friday Night Trivia at McCall Plaza
- 17 Downtown Sessions: Kelsy Lewis at McCall Plaza
- 17 Payal Dance Recital at the Cox Playhouse
- 23 Jones School of Dance recital at Courtyard Theater
- 24 Promethean Studios at Courtyard Theater
- 24 Downtown Sessions: Droo's Peace Crush at McCall Plaza
- 25- Sept 8 Plano Children's Theater presents Grease at Courtyard Theater

September

- 2 Labor Day – Administrative offices, Oak Point Nature and Retreat Center, and Interurban Railway Museum are closed. All recreation centers, pools, High Point Tennis Center, and Pecan Hollow Golf Course are open holiday hours.
- 3 All outdoor pools closed until Memorial Day weekend 2020
- 2 Blackland Triathlon at the Amphitheater
- 3 All outdoor pools closed until Memorial Day weekend 2020
- 5 Courtyard Texas Music Series: Jason Eady & Courtney Patton at Courtyard Theater
- 7 Throwback (50's): Ultimate Elvis Experience & Hula Hoop Contest at McCall Plaza
- 8 K-9 Kerplunk at Oak Point Recreation Center from 9am-noon
- 20-22 Plano Balloon Festival at Oak Point Park
- *21 Bruce Glasscock Park Meeting at Tom Muehlenbeck Center, 9:00 a.m.**
- *23 Windhaven Meadows Park Grand Opening; 5400 Windhaven Parkway, 11:00 a.m.**

Note –Also, Plano Conservancy holds a free Story Time with Eugene Mouse on Fridays at 10:30 am at the Interurban Museum. Commission Church at Courtyard & Outpour Christian Church at Cox Playhouse hold services every Sunday morning.

* - Public meetings