205A Use of Public Computers Policy

205A   Requirement

A Plano Public Library card and an **Internet Policy Acknowledgement and Use Form** are required to use the Internet. Library cardholders whose accounts are delinquent with a balance of $5.00* or more will be blocked from computer access until payment has been made.

- All computers are available on a first-come-first-served basis.

- All Internet use must begin on a filtered computer.

- There is one unfiltered computer at each library. Patrons blocked from a site, who have access to unfiltered usage, may request time on the unfiltered computer. Time will be limited to one half hour if other patrons are waiting.

- Patrons may use only one computer at a time.

- No more than two persons are allowed to work on one computer.

- Sharing or using another person's library card for access to public computers is not allowed.

- Altering computer configuration, including hardware and software, is prohibited. Patrons may not load software.

- Bypassing security or web filters in place is prohibited.

- Patrons cannot save personal data to the public computer hard drives, but may save to a personal storage device.

- Virus checking software is on PPL computers but cannot provide protection from all computer viruses. PPL is not responsible for damage to a patron's disk or computer nor is it responsible for lost, missing, or incorrectly saved data.

- Computer and printing time ends 5 minutes before closing time.

- Patrons must close all applications and then end session when finished with computer.

- Lab use by non-PPL groups is limited. Final judgment rests with the reference librarian on duty.

* 10.01.18 *balance threshold changed from $25 to $5*

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PLANO PUBLIC LIBRARY (PPL)

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- Patrons who believe a site is blocked in error may submit the site for review by the URL checker.

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