



EXPEDITE

PLAN REVIEW SUBMITTAL FORM

PLANO FIRE DEPARTMENT

Permit Number: (is Required)

Time Submitted:

1st Submittal Date (or) Resubmittal Date

Project Name

Project Address

PLAN REVIEWMark one below

- Underground Fire Sprinkler supply piping.
- Automatic Fire Sprinkler Plans for remodel and interior finish permits for 50 sprinkler heads maximum or 10,000 square feet maximum with no change in use.
- Fire Alarm Plans for remodel and interior finish permits for 40 fire alarm devices maximum or 10,000 square feet maximum with no change in use.
- Fire Sprinkler Monitoring Plans.
- Above ground Fuel Tanks 1,000 gallons or less.
- Above ground Propane Tanks.

***Note: "Only Plans Within Criteria Above Will Be Accepted as EXPEDITED."**

SUBMITTING CONTRACTOR:

Company Name: Contact Person:

Phone Number: Email:

TO SUBMIT ROLLED PAPER PLANS

- Completed "Plano Fire Dept Plan Review Submittal Form" with every submittal or resubmittal.
 - (3) Sets of rolled Plans (typically 24" x 36") and (1) Submittal/Specification Book.
- **Fire Alarm plans must include Complete Battery Calculation & Voltage Drop Calculations of Effected Circuit.**

TO SUBMIT ELECTRONICALLY:

- Completed "Plano Fire Dept Plan Review Submittal Form" with every submittal or resubmittal.
 - **(1) Thumb Drive –**
Label with: Company Name, Permit#, Project Name & also include (1) set of Rolled paper plans).
- (or)
- **(2) CD'S –**
Label with: Company Name, Permit#, Project Name, and Label the same on the Blank CD, also add the words "Blank CD," & also include (1) set of rolled paper plans.

Make sure the File Names are appropriate for Identification & Review of the Files:
Permit#, Project Name, Plan-Type (Spr, UG, Fire Alarm, Fuel Tanks) blue print.

PRINT NAME & SIGN BELOW:

- Requestor's printed name and signature below acknowledges the fee amount of \$125 added to permit when plan is EXPEDITED.
 - **Please pay this Expedite Fee (after Plan Reviewer contacts you that the review has been done) to Building Inspections Dept., 972-941-7140, 1520 K Avenue, Plano, TX 75074.**

(PRINT) NAME:

SIGNATURE: X

FOR OFFICE USE ONLY:

A _____ R _____ REVIEWED BY: _____ DATE: _____