

**CULTURAL AFFAIRS COMMISSION
FY 2019-20 CALENDAR**

Regular Meetings: First Thursday of every month
Municipal Center, 1520 K Avenue
Training Room A at 6:00 p.m.



November 7, 2019	Regular Meeting – Discuss 2018-19 Commission Liaison Assignments; confirm Subcommittee; introduce new Commissioners; elect Vice-Chair
December 5	Regular Meeting – First update from Subcommittee
January 9, 2020	Special Session – 2 nd Thursday due to holiday. Discuss upcoming grant process; announce training dates
February 6	Regular Meeting – Review & approve all 2020-21 Grant Applications and scoring criteria documents
February 7*	Make all Guidelines & Application forms available to the public
February 25*	Tentative Date - Applicant training on Grant Application Tool
March 5	Regular Meeting
April 1*	Grant Applications due by Noon
April 2	Regular Meeting – Applications open for Commissioner review
May 14	<u>Special Session</u> – 2 nd Thursday of the Month due to National Day of Prayer. Applicant Presentations of Special Events, Urban-Town Center Events applications, includes preliminary scoring and discussion
June 6	<u>Special Session</u> – Saturday 9:00 a.m. – 5:00 p.m. Applicant Presentations of Major Arts and Small Arts applications, includes preliminary scoring and discussion
July 2	Regular Meeting – Finalize scores and recommendations on all applications
July 16	<u>Special Session</u> – 2 nd meeting in July in lieu of August regular meeting due to conflict with August City Council Grant Work Session scheduling; discuss Commission activity during FY 2019-20; review FY 2020-21 award recommendation presentation to be made to City Council at August City Council Grant Work Session
Aug 5*	Recommendations to City Council at 2020-21 Budget Work Session
September 3	Regular Meeting – Discuss 2020-21 Commission Calendar; select Subcommittee; discuss items for Subcommittee review
October 1	Regular Meeting

*Non-meeting, key dates for application and recommendation process