

BUSINESS OCCUPANCY LOAD

PLEASE NOTE THIS IS SIMPLIFIED FOR EASE OF USE. THERE MAY BE OTHER LIMITING FACTORS FOR OCCUPANCY OF A BUILDING

HOW TO DETERMINE 25% OCCUPANCY LOAD

1. What is your total space square footage?
2. Do you have storage rooms? (usually in the rear) What is the storage square footage?
3. Subtract storage square footage from the total space square footage.
This is your **functional space square footage**.
4. Find your business **Function of the space** in the chart below.
5. Divide the **functional space square footage** by the 25% Occupant load factor.
The resulting number is your Occupancy load for 25% of your space.

Example - 2000 square foot restaurant divided by 60 = 33 persons at 25% occupancy.

Function of Space	25% Occupancy Load Factor
Restaurant without fixed seats	
Table and Chairs (restaurant)	60
Standing area (bar)	20
General Office Space	400
Day Care	140
Industrial	400
Kitchen (Commercial)	800
Retail	
Retail Shopping areas	240
Stock rooms	1200
Warehouse	2000

Please note: Per Governors Order - The 25% occupancy cap does not apply to staff.



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